

# CHIRIACO SUMMIT WATER DISTRICT BOARD MEETING MINUTES

CSWD Field Office  
62-450A Chiriaco Road #C  
Chiriaco Summit, CA 92201

**Tuesday, May 13, 2014 at 10:00 am**

1. Meeting called to order by Board President Margit F. Chiriaco-Rusche @ 10:14am

**2. Roll Call:**

- Margit F. Chiriaco Rusche - Present
- Heather Garcia - Present
- Joseph R. Chiriaco - Present
- Diana Ragsdale - Present
- Albert Figueroa – Absent (ill, was contacted by phone)

Four members in attendance, quorum was declared.

**Approval of minutes from March 11, 2013** – March 11<sup>th</sup> minutes approved as submitted.

**3. Old Business**

- A. Riverside County Auditor-Controller's Office, Audit Status** – The audit had been completed, and a draft was sent along a letter that the board needed to approve, sign and send back. Diana Ragsdale made a motion to approve it, motion was seconded by Mr. Chiriaco. All in favor, motion carried. The letter was signed by President Margit Rusche and Board Secretary Heather Garcia, and it was sent back to Powell & Spafford so the final audited statements can be produced. The Board President asked Mr. Angulo (RivCo Auditor-Controller) and John Benoit (RivCo Supervisor., 4<sup>th</sup> District) to be notified; office assistant will follow up on that. The board resolved to send a payment of \$6,000.00 towards the balance (\$8,800.00) along with a thank you letter.
- B. Budget for submission to the Board of Supervisors** – Services from Linda S. Halley will be officially requested regarding the budget. President Rusche will follow up on this.
- C. Water Rates Change** – Reports from the staff, after reviewing available information, are expected to be handed to the board members by June 1<sup>st</sup>, so a decision can be reached. Will be reviewed in the next meeting. As part of the new rates the regulations will also be reviewed, and the deposit for new accounts will be mandatory and strictly enforced.
- D. Riverside County DEH - CCRs** – The CCR for 2012, the one causing the district to be in a non-compliance condition, was submitted to Riverside County DEH after being reviewed by J.Jones, on March 28th. CCR for 2013 is pending on information needed from MWD. Office assistant and Facility Superintendent will follow up on this.
- E. Certification Requirements for Facility Superintendent (D1/T1)** – The tests will be taken in November; application needs to be placed by June. Superintendent will bring needed information to the office to follow up.

**4. NEW BUSINESS:**

No new businesses were discussed

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## 5. STAFF REPORTS:

- A. Treasurer's Report** – The District Treasurer presented financial information to the board members, as well as bank account balances. After reviewing the information, the board did not have any question for the treasurer. Mr. Chiriaco made a motion to approve the report, seconded by Ms. Ragsdale. All in favor, motion carried.

## 6. PUBLIC COMMENTS:

Heather Garcia stated that due to recent extreme wind/dust conditions in the area, the treatment plant has needed extra maintenance and cleaning.

## 7. BOARD MEMBERS' REPORTS AND CORRESPONDENCE:

Board members had nothing to report.

## 8. AGENDA ITEMS FOR NEXT MEETING: May 13, 2014

The following action items were noted for the next meeting:

- New Rates (Part C of Old Businesses)
- Budget review & approval for submission to Riv. Co. BoS (Part B of Old Business)

9. **ADJOURN** – Diana Ragsdale made a motion to adjourn the meeting at 10:47, seconded by Mr. Chiriaco; all in favor, motion carried. Next meeting –July 8, 2014 @ 10:00am.

**Minutes by: Heather Garcia, Secretary of the board. Transcription by: Eduardo Guevara, Office Assistant.**