

CHIRIACO SUMMIT WATER DISTRICT

Special Meeting Minutes

Tuesday, May 21, 2019 at 6:00pm
Chiriaco Summit Community Center

1. **Call to order** - Meeting was called to order by Board President Margit Rusche at 6:06pm
2. **Roll Call**

Margit F. Chiriaco Rusche	<input checked="" type="checkbox"/>	Heather Garcia	<input checked="" type="checkbox"/>
Joseph R. Chiriaco	<input checked="" type="checkbox"/>	Diana Ragsdale	<input type="checkbox"/>
Claudia Figueroa	<input checked="" type="checkbox"/>	Also present: Eduardo Guevara (CSWD Office Mgr)	
3. **Old Business**
 - 3.1. Riverside County DEH's recommendations/observations regarding the Water System Operation
 - 3.1.1. Update on advances on pending items – Operations Plan
 - 3.1.1.1. **Emergency Chlorination Plan (20160517-5.3)** – No Update from the plant Operator.

Riverside County stated that the Emergency Chlorination Plan needs to be drafted and submitted to the county and state for review. The district is waiting for the Inspection report (Inspection took place on 4/30) and said report will have a deadline of 45 to 60 days to comply with the requirements mentioned in it. President Rusche stated she will follow up with the Plant Operator.
 - 3.2. **State Grant (Prop 1) Update (20160308-3.1)**
 - 3.2.1. **IID Application (20181113-4.5.3)** – Work in progress. No updates from IID, after several requests for info by the district.
 - 3.2.2. **BLM RoW re-assignment (JLC to CSWD) (20181127-5.2)** – BLM requested a document stating the Board President has authority to sign on behalf of the district for the purpose of re-assigning the RoW CACA53907 under the district's name. The board was presented with Resolution 2019-2, naming the board President as an authorized signer for this matter. After reviewing the resolution, Mr. Chiriaco made a motion to accept it as presented, seconded by Ms. Figueroa. All members present in favor, motion passed. President Rusche and Secretary Garcia signed the resolution and the Office Manager will transmit it to the BLM.
 - 3.3. **Reserve Policy (20181211-4.1) – Approval of Policy & Bank Transfer Schedules**

After reviewing the presented policy and the schedule of bank transfer, the board instructed the office assistant to start the transfers the next fiscal year. No further discussion.
4. **Closed Session** – no closed session
5. **Public Comments:** No Public comments.
6. **Board Members' Reports and Correspondence** – Ms. Garcia requested the agendas for the regular meetings (and any associated documents in need of review) to be emailed in advance to the board.
7. **Agenda Items for Next Meeting**
8. **Adjourn** - A motion to adjourn was made by Ms. Figueroa and seconded by Ms. Garcia. Meeting was adjourned at 6:32pm.

Meeting Notes by Heather Garcia; Transcription by Eduardo Guevara



APPROVED