

CHIRIACO SUMMIT WATER DISTRICT

Regular Meeting Agenda

Tuesday, September 10, 2019 at 10:00 am - Chiriaco Summit Community Center

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes from Previous Meeting (07-19-2019)**
4. **Old Business**
 - 4.1. Riverside County 2019 DEH Inspection Report (20190604-5.2)
 - 4.1.1. Update on advances on pending items – Operations Plan
 - 4.1.1.1. **Emergency Chlorination Plan (20160517-5.3)**
 - 4.1.1.2. Operation Manual Update – Shift Log (20190604-4.1.1.3;20190312)
 - 4.1.1.3. Operation manual Update – Emergency/Exception Handling SOPs (20190604-4.1.1.4)
 - 4.2. State Grant (Prop 1) Update (20160308-3.1)
 - 4.2.1. Status Update Report from the District's Engineer
 - 4.2.2. Reimbursement Request #6 (2019-05) (20190604-4.2.6)
 - 4.2.3. Reimbursement Request #7 (2019-07) (20190604-4.2.7)
 - 4.2.4. IID Application (20181113-4.5.3)
 - 4.2.5. BLM RoW re-assignment (JLC to CSWD) (20181127-5.2)
 - 4.3. CSWD General Election – Two seats up for reelection (20190719-5.3)
 - 4.4. Backwash Line (20190719-5.4)

Tabled Items

- 4.5. *Hiring an Office Assistant; training and transfer of responsibilities (20170509-4.8)*
- 4.6. *Creation of the Capital Improvements Plan (CIP) (20170912-5.4)*
- 4.7. *Split of JLC Community Facilities connection into irrigation and regular use (20160308-4.2)*
- 4.8. *Job Descriptions, duties & Responsibilities (20180731-5.5)*
 - 4.8.1. *Job Descriptions (20180731-5.5.1,2,3)*
 - 4.8.2. *Job Performance Reviews Policy & Reviews Schedule (20180731-5.5.4)*
 - 4.8.3. *End of Year Bonuses for Employees (Policy/guidelines) (20190108-5.1)*
- 4.9. *Printer lease for the Field Office (20181127-5.1)*

5. **New Business:** Presenters must direct their report to the board. At the conclusion of the presentation, Chair may allow questions. Each speaker must first be recognized by the Chair.
 - 5.1. Alternate Sources of Water (MFCR)
6. **Staff Reports**
 - 6.1. **Treasurer's Report**
 - 6.2. **Office Report**
 - 6.2.1. Update on Certification of Plant Operators (20160119-5.2.1)
 - 6.2.2. Miscellaneous
 - 6.3. **Field Operations Report**
7. **Closed Session**
8. **Public Comments:** Each speaker must first be recognized by the Chair. All persons wishing to address the Board on items not specifically on the agenda or on matters of general interest should do so at this time, and as determined by the chair, speakers may be deferred until a related agenda item is taken for the Board's consideration. Please limit your remarks to 3 minutes.
9. **Board Members' Reports and Correspondence**
10. **Agenda Items for Next Meeting**
11. **Adjourn**