

CHIRIACO SUMMIT WATER DISTRICT

Regular Meeting Agenda

Tuesday, March 10, 2020 at 4:00pm - Chiriaco Summit Community Center

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes from Previous Meetings (01-14-2020 regular meeting)**
4. **Old Business**
 - 4.1. State Project D17-02067-2018 (20160308-3.1)
 - 4.1.1. Status Update Report from the District's Engineer
 - 4.1.2. IID Application (20181113-4.5.3)
 - 4.1.3. **BLM RoW re-assignment (JLC to CSWD) (20181127-5.2)*
 - 4.1.4. BLM RoW Expansion to 5 acres (20181127-5.2)
 - 4.1.5. Request to amend Project Agreement (CSWD-SWRCB) (20191119-4.3.5)
 - 4.1.6. Misc.
 - 4.2. **Website Compliance (20191119-6.2.2.1)*
 - 4.3. CRA Shutdown (20200114-5.1)
 - 4.4. **Determination of amount to charge for unauthorized connections*
 - 4.5. *Water Loss Audit for 2019 (20191119-5.5)*
 - 4.6. **Creation of the Capital Improvements Plan (CIP) (20170912-5.4)*
 - 4.7. **Printer lease for the Field Office (20181127-5.1)*

Tabled Items

- 4.8. *Request of updated MHI Survey (20191119-5.7) ** Pending, to be requested in April 2020 ***
- 4.9. *Bulk Water Sales (4 MG, metered) (20191119-5.3)*
- 4.10. *Hiring an Office Assistant; training and transfer of responsibilities (20170509-4.8)*

5. **New Business:** Presenters must direct their report to the board. At the conclusion of the presentation, Chair may allow questions. Each speaker must first be recognized by the Chair.
 - 5.1. Timeclock usage; Scheduling of Operators hours (HG)
 - 5.2. Authorization of time sheets by Board members every pay period (HG)
 - 5.3. Requirement of District's Check signers to meet at the district office to sign checks (HG)
 - 5.4. Discuss maintenance needs of the district office (HG)
 - 5.5. eAR Filing for 2019 (EG)
 - 5.6. Water Shutoff Policy (SB-998, Dodd 2018) (EG)
6. **Staff Reports**
 - 6.1. Treasurer's Report
7. **Closed Session**
8. **Public Comments:** Each speaker must first be recognized by the Chair. All persons wishing to address the Board on items not specifically on the agenda or on matters of general interest should do so at this time, and as determined by the chair, speakers may be deferred until a related agenda item is taken for the Board's consideration. Please limit your remarks to 3 minutes.
9. **Board Members' Reports and Correspondence**
10. **Agenda Items for Next Meeting**
11. **Adjourn**