

# CHIRIACO SUMMIT WATER DISTRICT

## Regular Meeting Minutes

Wednesday, July 13 20, 2021 @ 4:00pm | Joseph L. Chiriaco, Inc. Corporate Office Conference Room

1. CALL TO ORDER BY MR @ 357 PM
2. PRESENT: DR, BC, PO, MR, HG. ALSO: EG
3. APPROVAL OF PREV MTG MINUTES, 5-26-21, MOVED BY PO, 2<sup>ND</sup> BY BC, PASSED
4. OB
  1. WATER SYSTEM IMPROVEMENT PROJECT
    - 1.1 STATUS REPORT – PROGRESS REPORTS 15 & 16: PO REQUESTED OFFICE STAFF TO FORWARD STATUS UPDATE REPORTS VIA EMAIL TO BOARD WHEN RECEIVED; CONSTRUCTION START DATE – JAN 2022?
    - 1.2 REIMB REQ #10
    - 1.3 REIMB REQ #11
    - 1.4 IID APP – EST \$43,300.28
    - 1.5 BLM ROW EXPANSION – PUBLISHED
    - 1.6 0
  2. TOTAL BWS OVER 3M GAL
  3. INTERIM APPOINTMENT OF G. PATRICK O'DOWD TO BOARD OF DIRECTORS WAS CONFIRMED BY REGISTRAR'S OFFICE; NOTICE OF ELECTION FORM WAS SUBMITTED, WITH 4 DIRECTORS TERMS EXPIRING 12-4-2021
5. NB
  1. K/S OPEN BALANCE, FROM 2019, ON NON-COVERED COSTS (\$9500): MR TO ASK DAVE SCRIVEN FOR DETAIL OF BILLING, TO SEEK BOARD APPROVAL TO PAY BALANCE DUE
  2. WATER SYSTEM INSPECTION REPORT
    1. SOURCE WATER TANK REPL - \$8000
    2. MFU'S MEMBRANE SET REPL - \$4000 ( BOTH ITEMS INCLUDED IN DRAFT BUDGET)
  3. DRAFT BUDGET MOTION TO APPROVE MADE BY HG, 2<sup>ND</sup> BY PO, PASSED
6. REPORTS
  - 6.1. TREASURER'S REPORT
  - 6.2. OFFICE REPORT
    1. CCR
    2. eAR
    3. CRA SHUTDOWN 2022
7. 0
8. EG WANTS TO DISCUSS TRAINING PLANT EMPLOYEE E. GUEVARA-FIGUEROA IN OFFICE AND ACCOUNTING TASKS, TO REPLACE HIMSELF (like that could ever happen)
9. MR AND PO CONTINUE TO WORK TOGETHER ON A LEGISLATIVE REQUEST TO CHANGE RESIDENCY REQUIREMENTS FOR CSWD DIRECTORS
10. AGENDA ITEMS FOR NEXT BOARD MEETING- HG: WANTS TO DISCUSS IMPROVING A/C AT MOBILE OFFICE BUILDING AND LOOK AT COSTS FOR NEEDED OFFICE EQUIPMENT; NEXT MEETING TO BE HELD ON 9/14/2021 @ 4PM
11. MOTION TO ADJOURN MADE BY HG, 2<sup>ND</sup> BY BC, PASSED, MEETING ADJOURNED BY MR @ 459 PM



**APPROVED**

Regular Board Meeting  
**APPROVED SEP 14 2021**

*[Signature]* E. Guevara  
Deputy  
Board Secretary

Meeting Minutes by Heather Garcia