

CHIRIACO SUMMIT WATER DISTRICT

Regular Meeting Minutes

Tuesday, May 17, 2022 @ 4:00pm | Joseph L. Chiriaco, Inc. Corporate Office Conference Room

1. **Call to Order**
Call to order by MR @ 4:11 PM
2. **Roll Call**
Present: BC, DR, MR, HG; VIA PHONE: PO. Also present during the meeting (for 4.1 item): EG
3. **Approval of Minutes from Previous Meeting – 2022-03-15**
Motion to approve made by DR, 2nd by BC, passed
4. **Old Business**
 - 4.1. **State Project D17-02067-2018 (20160308-3.1)**
 - 4.1.1. **Status Update Report from the District's Engineer – Progress Report #16 & #17**
Reports Reviewed by the Board; No Questions
 - 4.1.2. **IID Application (20181113-4.5.3)**
IID App good to go – pending payment of the remaining balance (\$20,000). CSWD/K&S need to make sure the panel specs are sent to IID for approval prior to construction.
 - 4.1.3. **BLM RoW Expansion to 5 acres (20181127-5.2)**
 - 4.1.3.1. **Due Diligence Letter - Tabled**
 - 4.1.3.2. **Updated RCE - Tabled. K&S will provide updated RCE**
 - 4.1.3.3. **Bond – Tabled. Pending on 4.1.3.1 above**
 - 4.1.4. **Bridge Loan for State Project (20210914-5.1)**
Bridge loan approved for 2.5 million. Mr. Stamas (State) was informed of the approval and the terms
 - 4.1.5. **Bidding Process Clearing**
After reviewing the email stating the project is clear to go to bid, BC made a motion to start the bidding process, seconded by HG. Passed by General Consensus
 - 4.1.6. **Misc.**
 - 4.1.6.1. **NOI for waterboards review for the project (K&S)**
Tabled
 - 4.1.6.2. **FAA Form to be filed for the project (K&S)**
Tabled
 - 4.2. **Water System Inspection Report**
 - 4.2.1. **Source Water Tank Replacement (20210720-5.2.1)**
Tabled
 - 4.3. **P&S Letter of Engagement for the Audit (FYE2021 & 2022)**
Tabled
5. **New Business:**
 - 5.1. **New/Updated Resolution to borrow (as per legal counsel)**
Will follow up with legal counsel. Board Secretary will source a template/document from CalRural and/or RCAC. Tabled
 - 5.2. **Debt Policy (as per legal counsel)**
Will follow up with legal counsel. Board Secretary will source a template/document from CalRural and/or RCAC. Tabled
 - 5.3. **Request to draw from emergency reserves to cover balance on IID engineering fees (\$20,000.00)**
Tabled
6. **Staff reports**
 1. Treasurer's report – no questions on treasurer's report
 2. Office report – no office report presented to the board.
7. **No closed session**
8. **No public comment**
9. **No board members' reports nor correspondence submitted**
10. **No new items proposed for next meeting.** Next meeting will be a supplementary meeting tentatively to be held on 6/1/2022 @ 4 pm
11. **Adjourn –**
Motion to adjourn made by BC, 2ND by DR, passed, meeting adjourned @ 5:11 PM

Regular Meeting
APPROVED MAR 14 2023

E. Alvarez

APPROVED

BY: EA DATE: 03/14/23

Deputy Board Secretary