

# CHIRIACO SUMMIT WATER DISTRICT

## Special Meeting Minutes

June 1, 2022 @ 4:00pm | Joseph L. Chiriaco, Inc. Corporate Office Conference Room

1. **Call to Order**  
Call to order by MR @ 400 pm
2. **Roll Call**  
Present: BC, DR, MR, HG; Via Phone: PO.
3. **Approval of Minutes from Previous Meeting – 2022-05-17**  
*Tabled*
4. **Old Business**
  - 4.1. **State Project D17-02067-2018 (20160308-3.1)**
    - 4.1.1. **Status Update Report from the District's Engineer [Tabled; Special Purpose Meeting]**
    - 4.1.2. **IID Application (20181113-4.5.3) [Tabled; Special Purpose Meeting]**
    - 4.1.3. **BLM RoW Expansion – BLM Granted a 90-day extension to gather the required items to finalize the Expansion**
    - 4.1.4. **Misc - None**
    - 4.1.5. **Bridge Loan**
      - 4.1.5.1. **Debt Policy (20220517-5.2)**  
Motion made by BC, 2<sup>nd</sup> by DR to approve staff's submitted debt policy; based on district legal counsel's approval, passed. *Needs to be sent to legal counsel for final approval.*
      - 4.1.5.2. **ONew/Updated Resolution to borrow (as per legal counsel) (20220517-5.1)**  
Auth to request legal counsel by consensus, MR & PO are to be cc'd on all correspondence regarding this matter.
5. **New Business:**
  - 5.1. **P&S Letter of Engagement for the Audit (FYE2021 & 2022) (20220517-4.3)**  
After board review, motion to accept the Letter of Engagement made by HG, 2<sup>ND</sup> by BC, passed.
6. **Staff reports:**
  - 6.1. **Treasurers Report [Tabled; Special Purpose Meeting]**
  - 6.2. **Office Report**  
Board was presented with the EAR for 2021 completion/acceptance email (6.2.1) and the finished Valve Exercising Program (VEP) (6.2.2)
7. **Closed session:** Entered @ 4:12 pm, left @ 4:52 pm, no reportable action
8. **No public comment**
9. **Board members' reports or correspondence**
10. **No new items proposed for next meeting.**
11. **Adjourn –**  
Motion to adjourn made by BC, 2nd by DR, passed, meeting adjourned @ 5:13 pm

Meeting Minutes by Heather Garcia;  
Formatted and edited by Eduardo Guevara

Regular Meeting  
APPROVED MAR 14 2023

E. Guevara

APPROVED

BY: GA DATE: 03/14/2023

Deputy Board Secretary