

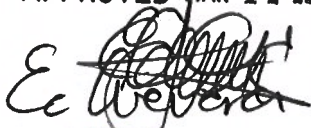
# CHIRIACO SUMMIT WATER DISTRICT

## Special Meeting Minutes

August 11, 2022 @ 1:00pm | Joseph L. Chiriaco, Inc. Corporate Office Conference Room

1. **Call to Order**  
Call to order by MR @ 1:00 pm
2. **Roll Call**  
Present: BC, DR, MR, HG; VIA PHONE: PO.
3. **Approval of Minutes from Previous Meetings**  
*Tabled*
4. **Old Business**
  - 4.1. **State Project D17-02067-2018 (20160308-3.1)**
    - 4.1.1. **Status Update Report from the District's Engineer - Tabled**
    - 4.1.2. **IID Application (20181113-4.5.3) - Tabled**
    - 4.1.3. **BLM RoW Expansion to 5 acres (20181127-5.2)**  
Due Diligence Extension Letter received from BLM. New Deadline is February 3, 2023
    - 4.1.4. **Misc - Tabled**
    - 4.1.5. **Bidding Process - Tabled**
  - 4.2. **Biennial Audit (20220601-5.1) - Tabled; Special Meeting**
  - 4.3. **FYE 2023 Budget (Updated) (20220719-5.1)** - Board requests staff to create a draft budget and provide to board to check required financial needs, due to submit by 8/26. Staff has been waiting for required information (delayed draft minutes from board secretary) which has affected this process.
5. **New Business:**
  - 5.1. **Board Election (2021) Billing** - Election costs over \$1000, under investigation; Board president and Office Mgr will follow up with the county
  - 5.2. **CRA shutdown:** Tentative dates provided in 2021 are 2/1/2023 – 2/24/2023. Office Mgr will follow up with Plant Operator
  - 5.3. **Reception of CSWD bill payments at Chiriaco Summit Community Center**  
motion made by PO to request proposal from JLC Inc to receive district payments at post office; hold in trust and transmit funds to CSWD. Board secretary is directed to follow up on this.
6. **Staff reports:** None
7. **Closed session:** Entered @ 4:12 pm, left @ 4:52 pm, no reportable action
8. **No public comment**
9. **No Board members' reports or correspondence**
10. **No new items proposed for next meeting, to be held on September 14, 2022 at 4:00pm.**
11. **Adjourn -**  
Motion to adjourn made by BC, 2nd by PO, passed, meeting adjourned @ 2:05 pm

Meeting Minutes by Heather Garcia  
Formatted and edited by Eduardo Guevara

Regular Meeting  
APPROVED MAR 14 2023  
  
Eduardo Guevara  
APPROVED  
BY: EG DATE: 03/14/2023  
Deputy Board Secretary