

# CHIRIACO SUMMIT WATER DISTRICT

## Regular Board Meeting Minutes (Amended)

Tuesday, November 15, 2022 at 4:00pm – Joseph L. Chiriaco, Inc. Corporate Office Conference Room

**1. Call to Order**

Call to order by MR @4:09pm

**2. Roll Call**

Present: Margit Rusche, Joseph Chiriaco, Diana Ragsdale; over the phone: Heather Garcia, Patrick O'Dowd

**3. Approval of Minutes from Previous Meetings**

- Regular Meetings 2022-05-17, 2022-07-19, & 2022-09-20 - *Tabled*
- Special Meeting 2022-06-01 & 2022-08-11 - *Tabled*

**4. Old Business**

**4.1. State Project D17-02067-2018 (20160308-3.1)**

**4.1.1. Status Update Report from the District's Engineer**

Update on the cost reductions on the project.

**4.1.2. IID Application (20181113-4.5.3)**

No Updates. \$20,000.00 still pending payment for the IID engineering fees.

**4.1.3. BLM RoW Expansion to 5 acres (20181127-5.2)**

BLM is still reviewing the received information to make a determination on the Reclamation Cost Estimate, needed to obtain the required bond.

**4.1.4. Misc.**

No miscellaneous items were discussed.

**4.1.5. Bridge Loan for State Project (20210914-5.01)**

An extension for the Loan Commitment from RCAC was obtained, at a cost of \$250.00 (reimbursable Expense).

**4.1.5.1. Debt Policy (20220517-5.2) - *Tabled***

**4.1.5.2. Updated Resolution to Borrow (20220517-5.1) - *Tabled***

**4.1.6. Bidding Process (20220517-4.1.5)**

Selected bid approved during the 2022-10-03 special meeting, as shown in the approved minutes. State will finish the required documentation and the construction company will be informed of the executed contract for construction. Agenda item will be renamed to "Construction Contractor Updates (20220517-4.1.5)"

**4.2. Biennial Audit (20220601-5.1)**

Audit is still under progress. The auditor is requesting the approved minutes from May to July of this year, to review the district's board activities. Minor information and questions are left, the audit is almost finished. Office Manager will follow up with auditor; approved minutes still pending.

**5. New Business**

*No new business*

**6. Staff reports:**

**6.1. Treasurers Report:**

No questions from the board on the presented report.

**7. Closed Session**

No Closed session

**8. Public Comments**

No public comment

**9. Board Members Correspondence**

No Board members' reports or correspondence

**10. Agenda Items for Next Meeting**

No new items proposed for next meeting.

**11. Adjourn –**

Motion to adjourn made by Patrick O'Dowd, 2nd by Diana Ragsdale, passed, meeting adjourned @ 4:16pm

APPROVED MAY 9 0 2023

**APPROVED**

BY *EM* DATE: *05/19/23*

*During regular Board Meeting*

*By Eduardo Guevara*

*Deputy Board Secretary*

Meeting Minutes by Heather Garcia;  
Formatted and edited by Eduardo Guevara;  
Amended minutes 20230321